

**TO: C&HOSC SCRUTINY MEMBERS**

Date: 26<sup>th</sup> June 2012  
Please ask for: Mohsin Mulla  
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Dear Committee members,

**RE: CHILDREN'S AND HEALTH OVERVIEW AND SCRUTINY COMMITTEE –  
WEDNESDAY 4<sup>TH</sup> JULY 2012, 6.00P.M.**

Further to the distribution of the above agenda, please find attached a copy of the Agenda front page with suggested timings for each Agenda Item. These times are an informal guide only, to help the Committee plan its meeting appropriately.

Due to the short time frame between the Committee first and second meeting and to ensure that the Committee receives the most timely and accurate information, the Chair and Vice-Chair have agreed to allow Agenda items 5 and 6 to be submitted to Members separately and not be part of the Agenda. It is expected that you will receive these items electronically on the Tuesday 2nd of July and hard copies will be available at the meeting.

**I would be grateful if you could bring the attached document to the meeting.**

Yours sincerely,

**Cllr Ronald O'Keeffe**

Chair of Children and Health Overview and Scrutiny Committee

Enc.